



Community Action Coalition for South Central Wisconsin, Inc.

Board Meeting Agenda

Thursday, December 12, 2019

6:00 pm – 8:00 pm

Bank of Lake Mills Loan P

1640 S Church St. Watertown, WI 53094

Please note: a light meal will be provided from 5:30 – 6:00 PM

Conference Call Dial-In: 1-302-202-1108 * Conference Code: 928301

Board Members

David Ahrens | Jennifer Andrews, Treasurer | Carousel Bayrd | Kathleen Busler | Bernie Gonzalez | Betty Groenewold | Misti Hawn | Jill Johnson | Linda Ketcham | Kirk Lund | Larry Nelson, Vice President | Kelsi Schultz, Secretary | Daniel Sims | Chara Taylor | Sabrina Ware | Samantha Wendt, President

Time	Item	Owner
6:00 – 6:10 PM	Call to Order & Introductions	Samantha Wendt
6:10 – 6:15 PM	Approval of 10/24/19 Minutes (Action Needed)	
6:15 – 6:40 PM	Finance Committee Report	Jennifer Andrews
	<ul style="list-style-type: none"> October Financial Reports (Action Needed) Acceptance of the 990 (Action Needed) 2020 Budget (Action Needed) Fund Development Specialist End of Year Gift (Action Needed) 	
6:40 – 6:45 PM	Fundraising Committee Report	Samantha Wendt
	<ul style="list-style-type: none"> Annual Appeal 	
6:45 – 6:55 PM	Personnel Committee Report	Kirk Lund
	<ul style="list-style-type: none"> Reaffirm Pension Plan Policy (Action Needed) Org Chart/Staffing Patterns 	
6:55 – 7:15 PM	PP&D Committee Report	Daniel Sims
	<ul style="list-style-type: none"> CNA Project Plan & Survey Update (Action Needed) 	
7:15 – 7:35 PM	Program Update	David Vobora
	<ul style="list-style-type: none"> Programs Status Report Customer Satisfaction Report CSBG Monitoring visit Employee Satisfaction Survey Community Gardens tractor 	
7:35 – 8:00 PM	President's Report	Samantha Wendt
	<ul style="list-style-type: none"> Adhoc Bylaw Committee Update (Action Needed) Board Orientation/Training update Closed Session: Executive Director hiring update (Action Needed) 	
	Adjournment	
	Thursday, January 23, Waukesha Public Library	
Next Meeting Dates	Thursday, March 26, CAC Madison	

Please notify **Samantha Wendt** whether you will be in attendance. She may be reached at **920.390.0844** or by email; samantha@parallelservices.net. If you need an interpreter or other special accommodation, please let her know at least three business days before the meeting.

